

Estates Department

Budgeting and Reporting: WebCentral Capital Budgeting Demonstration

Arrangements

Date: Wednesday 24th September 2014

Time: 12.00 – 14.00

Venue: Estates Conference Room 1 – 11 Infirmary Street

Attendees

- Graham Bell: Estates Depute Director – Estates Development
- Jane Johnston – Estates Development Manager
- Steven Poliri – Estates project manager
- Paul Cruickshank – Estates Programme Administrator
- Maureen Masson – Head of Estates Business and Administration
- Ben Armstrong – IS Applications Business Analyst (responsible for compiling attached requirements)
- Andy Stewart – IS Applications project manager

Strategic Objective

With regards the Estates Department facilities management related requirements and systems, the strategic decision has been made to remove the dependency and associated costs of maintaining old and specific bespoke software that is currently utilised and to revert to using standard 'out of the box' modules and aligning more with the current University central systems associated with both Procurement and Finance.

Background

One of the identified requirements to complete the strategic objective is to deliver new solution to enable the Estates Department to manage to considerable development planned throughout the estate over the next ten years and beyond.

Having undertaken a number of consultations, a set of headline business requirements have been collated with a view to evaluating potential solutions. One of which is the Archibus developed WebCentral module entitled Capital Budgeting.

Whilst acknowledging that a previous project had failed to deliver a bespoke solution, it should be clear to all that we are not trying to resurrect that solution but simply evaluate the latest version of the available software.

Demonstration Objective

To determine if the standard 'out of the box' version of the Capital Budgeting module will deliver the business objectives and reporting capabilities for the Estates Department. It is anticipated that the demonstration will be structured according to the identified headline requirements, having previously supplied Paul Munro (Mass) with a copy of our requirements.