# IS Applications 3 Year Rolling Planning 2014/15 to 2016/17

## Proposal Suggestion Template

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| --- | --- | --- | --- | --- |
| Programme | Estates and Buildings | | Programme Priority | 2 |
| Portfolio | CSG | | Portfolio Priority |  |
| Proposal Name | Fault Reporting  (Implementation of WebCentral On-Demand Maintenance) | | | |
| Proposal Sponsor | Geoff Turnbull | | | |
| Other Contributors | Andy Stewart, Maureen Masson | | | |
| What it is | Currently, on-demand (reactive) maintenance requests throughout the University estate are initiated through the EBIS Online Helpdesk. This project will look to utilise the Archibus WebCentral module – On Demand to incorporate the associated functionality associated with Fault Reporting, allocation and management of the required maintenance jobs in conjunction with time sheet recording.  The project will review the functional requirements of the standard ‘out of the box’ module and implement according to the business requirements.  It is anticipated that minimal configuration of the module will be required.  The project will focus on   * the implementation of the module * coordination of user acceptance testing * coordination of user training and awareness * management of the rollout throughout the university   In addition, there will be the requirement to decommission the associated aspects of EBIS OnLine | | | |
| Why it is needed / what the benefits are | This will not only introduce a more streamlined approach to the management of on-demand maintenance, but will assist with the Estates and Buildings strategy to remove the dependency of the functionality currently serviced by EBIS OnLine  A more streamlined approach will make it simpler be more transparent for those across the estate who have responsibility for reporting faults. | | | |
| When is it needed | Start Year: 2014/15  Duration (No. of Years): 1 | | | |
| Type of work | Discretionary | Funding Source | Sponsor Funded | |
| \*Compliance Justification |  | Proposal Type | New | |

## Estimation

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| --- | --- | --- | --- |
| Estimation Type | *Software Development* | |  |
| *Software Configuration e.g. SITS* | |  |
| *Infrastructure Development* | |  |
| *Business Case / Options Appraisal* | |  |
| *Procurement* | |  |
| *Implement Package Solution* | | X |
| Estimated IS Apps Days  (see additional guidance\*) | Small | Estimated Business Partner Days | Small |
| Estimated Service Management Days | N/A | Impact on other Service area | N/A |
| Estimation Confidence *(delete as required)* | Reasonably Confident (Similar to previous work) | | |
| Estimation References | The On-Demand module is contained with the current version of WebCentral v 20.2 that is scheduled to be deployed to the live environment during November 2013.  This project will require to match the business requirement to the ‘out of the box’ solution | | |

**\*Estimation – Additional Guidance:**

For 1st stage/iteration of Red Line, the following standard estimation categorisations will be used,

* Small – 50 days
* Medium – 120 days
* Large – 250 days
* Extra Large – 500 days