

Corporate Infrastructure Programme Meeting

Minutes from the meeting held on Monday 8th October 2012

Attendees: David Smyth, Andy Stewart

1. MISLIVE

- 1.1. DS advised that as a result of the start of term activity, it has been noted that there are still active databases running on MISLIVE, namely; JIRA, JourneyX and Calum MacLean (within the UCD schema). As this had not been identified during the previous audit, there will be the requirement to review how best to migrate these to 11g on APPSLIVE.

Action: DS to review and determine course of action

2. SAN Migration

- 2.1. DS requested that a time recording code be established for this project to enable planning to commence. It is anticipated that the main activity of this project will be to plan and coordinate the migration of the data to the new SAN

Action: AS to discuss with Rhian Davies

- 2.2. Meeting to be set up with DS, Iain Fiddes and Mark D'Amara to determine overall strategy

Action: AS to organise meeting

3. ITS095 – SOA Upgrade to Oracle 11g

- 3.1. Concern was raised regarding lack of commitment of development resource to kick-start the project
- 3.2. The project manager has been advised that resource may be available from mid-October, but this has still to be confirmed

Action: AS to organise meeting with David Smyth, Dave Berry

4. ITS100 – Implement New Database Tier

- 4.1. Requirement to assign a senior supplier to the project

AS to discuss with Mark Ritchie

4.2. Project Planning

- 4.2.1. Requirement to establish a project plan and associated ASTA bookings. DS requested awareness of any delays to securing resource, via piccl

- 4.2.2. DS enquired, that whilst training has been scheduled for November, will there still be sufficient time to meet the overall project objectives

- 4.2.3. Requirement to determine what can be achieved prior to the specified training schedules

- 4.2.4. Requirement for identified technical lead to defined requirements re standards etc.

- 4.2.5. Requirement also to include David Foggo from Tech Management

Action: AS to meet with David Watters

4.3. DS suggested that this project should be classified as a priority 1 project

4.4. Procurement

4.4.1.DS advised that procurement can be completed under x86 framework compiled by Tony Weir / Garry Scobie

4.4.2.Requirement to define specific machine requirements and request quotes from specific suppliers

4.5. Project Status

4.5.1.Agreed to change the project status to Amber due to planning uncertainties

5. Database Migrations

5.1. Requirement to ascertain if forthcoming IS Apps related projects might be able to take advantage of migrating to the new database tier

Action: DS to review future projects across the various portfolios